

# PYRAMID LAKE PAIUTE TRIBE

## Equipment/Key Issuance Form

I have been issued the following equipment/keys belonging to the Pyramid Lake Paiute Tribe. By affixing my signature below, I acknowledge receipt of this material as listed below and understand upon my termination or resignation from Tribal employment, I will surrender all equipment/keys issued to me. I also understand that any keys issued to me cannot be duplicated. Failure to return issued equipment/keys will result in charges against my final paycheck for replacement costs and/or re-keying.

| <u>Equipment /Keys</u> | <u>Date Issued</u> | <u>I.D. #</u> | <u>Date Returned</u> | <u>Condition</u> |
|------------------------|--------------------|---------------|----------------------|------------------|
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EMPLOYEE SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ISSUED BY

\_\_\_\_\_  
DATE

CC: Personnel File  
Employee  
Supervisor