

# PYRAMID LAKE PAIUTE TRIBE

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## JOB ANNOUNCEMENT

### **MARRIAGE & FAMILY THERAPIST**

Pyramid Lake, NV

Salary is Negotiable DOE; Full-time, Exempt

Class Code 449, Grade NEG, Step 1-3 DOE

**JA 19-008**

**Re-Posted: 1/16/2019**

**Date Closes: 1/30/2019**

**DEFINITION:** Provide individual and family counseling services to adults and children to identify personal and interactive problems, and to achieve effective personal and family development and adjustment. Diagnose and treat mental and emotional disorders, whether cognitive, affective, or behavioral, within the context of marriage and family systems. Apply psychotherapeutic and family systems theories and techniques in the delivery of services to individuals, couples, and families for the purpose of treating such diagnosed nervous and mental disorders. Provide full range of outpatient assessment, diagnostic services, treatment, interventions, and referral services.

**DUTIES AND RESPONSIBILITIES:** Perform assessment, evaluation and treatment of clients with problems of personality, emotional adjustment, mental illness or substance abuse.

Collect information about clients using interview, case history, observation techniques, and appraisal and assessment methods. Analyze information collected to determine advisability of counseling or referral to other specialists or institutions.

Evaluate results of counseling methods to determine reliability and validity of treatment used. Perform clinical case management. Plan and administer therapeutic treatment such as behavior modification and stress management therapy to assist patient in controlling disorders and other problems.

Provide individual and group psychotherapy on an ongoing basis, utilizing a variety of treatment modalities to meet the needs of the community. Refer client to supportive services to supplement treatment and counseling.

Consult with other health care providers to improve clinical services (Sumunumu staff, Community Health Representatives, and other professionals).

**DUTIES AND RESPONSIBILITIES (cont.):**

Provide intervention service to clients with a wide variety of acute mental health problems, including suicide attempts, counseling family conflicts, alcohol abuse, drug abuse, death trauma resulting from violence, etc.

Conduct case reviews and assist in quality assurance processes to ensure that high quality mental health services are provided.

Maintain all appropriate client records according to established guidelines. Maintain strict professional ethics regarding confidentiality of client information and reporting requirements. Participate in weekly clinical case staffing, presenting and discussing case material and attendance at other meetings as required.

Develop initial and ongoing training activities for all program staff.

Develop treatment plans for juveniles and family and submit progress reports to the judicial system as required.

Perform program development activities in the areas of mental health, family services, substance abuse treatment and prevention, suicide prevention for the Native American population.

Develop monthly and quarterly reports for the Health Director and appropriate federal agencies. Perform other job related duties as assigned.

Experienced grants administration and program supervision.

**MINIMUM QUALIFICATIONS:** Knowledge of: national standards of client care, clinical evaluation effects, and side-effects of psychotropic medications; interdisciplinary team treatment and case management models; Native American communities and their organizational structure; psychological principles, theories, methods and data in order to assess, diagnose, evaluate and provide treatment plans and services; Health Insurance Portability and Accountability Act (HIPAA); human behavior and performance; individual differences in ability, personality, and interests; learning and motivation; assessment and treatment of behavioral and affective disorders.

Skill in: planning, implementing and evaluating mental health services or multidisciplinary behavioral health services; computer skills utilizing Windows based programs including, word processing, spread-sheets, and databases; researching with the Internet; providing administrative oversight to a multi-disciplinary team.

Ability to: utilize psycho-diagnostic assessment instruments and various treatment modalities; develop and implement innovative behavioral health services within communities to address both lifestyle issues and acute and chronic mental health problems; develop positive effective working relationships; anticipate consequences of decisions; apply professional codes of ethics to practical situations; balance clinical and administrative responsibilities; listen perceptively and convey understanding; respond effectively to hostility and resistance; establish rapport with clients and staff; maintain effective working relationships with a diverse group of agency personnel, tribal officials and the community; make effective oral presentations; write effective clinical and administrative documents; design and implement effective individual, family, and/or

**MINIMUM QUALIFICATIONS (cont.):**

group clinical interventions; match client needs to community resources; accurately assess client status and risk.

Strong group facilitation, presentation and organizational skills required.

Must favorably pass a thorough background investigation.

**REQUIRED EDUCATION AND EXPERIENCE:**

Master's degree from an accredited school in Clinical Psychology, Clinical Social Work, Marriage and Family Therapy with a license as a Licensed Clinical Social Worker or Marriage and Family Therapist. Three years of post-Master's degree professional experience in a human service setting, two of which were in mental health or substance abuse related health services.

Experience in program planning, implementation, and evaluation. Experience in grants management and supervision.

Experience in providing diagnostic and treatment to individuals and groups, which includes preparing clinical data and maintaining case records.

Must be able to obtain CPR/First Aid certification within the first year of employment.

**TO APPLY:** Applications may be obtained from the Human Resources Office at the Tribal Administrative Building in Nixon, Nevada; by writing to the Pyramid Lake Paiute Tribe at P.O. Box 256, Nixon, NV 89424; or by calling the Human Resources Office at (775) 574-1000/1001, extension 1132/1120/1119.

<p>The Pyramid Lake Paiute Tribe is a drug free work place. Applicants will be required to undergo drug testing prior to employment and will be subject to further drug and alcohol testing throughout their period of employment.</p>
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*Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 and 473). However, the Pyramid Lake Paiute Tribe is an Equal Opportunity Employer and all qualified applicants will be considered in accordance with the provisions of Section 703(I) of Title VII of the Civil Rights Act of 1964, amended in 1991.*