

PYRAMID LAKE PAIUTE TRIBE

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JOB ANNOUNCEMENT

VICTIM SERVICES COUNSELOR

Victim Services, Wadsworth, NV
\$34,548.80 - \$36,316.80 Per Annum; Full-Time
Exempt, CI 445, Gr 18, Step 1-3 DOE

Posted: 11/15/2018
Date Closes: OUF

DEFINITION: Provides counseling services to victims of domestic violence, dating violence, child victimization, as well as children exposed to domestic violence on the Pyramid Lake Indian Reservation. Participates in the development of education and prevention programs.

DUTIES AND RESPONSIBILITIES:

Develop a counseling program for victims of domestic violence, dating violence and child victimization. Provide comprehensive services to children exposed to domestic violence.

Develop individualized, group treatment, and counseling plan for victims.

Develop and coordinate system for the referral of victims for additional and/or specialized services (inpatient, outpatient, etc.)

Conduct detailed assessment of victims of domestic violence, sexual assault, stalking, and of children exposed to violence.

Provide 24-hour crisis intervention in coordination with the Victim Services Program and provide on-call assistance as needed.

Make and facilitate community and tribal-based referrals, coordinate treatment and follow-up as required; refer victims and families for medical, social, economic, and other services that may enhance the treatment process.

Assist the Victim Services Program and other Tribal programs in the development and implementation of community outreach and in creating trainings and workshops for education and prevention for use in communities, schools, and governmental programs.

Develop case files and makes accurate case notes. Provide case management in specified areas of assignment.

Provide monthly and quarterly statistics to the Victims Services Coordinator.

Perform other related duties as required.

MINIMUM QUALIFICATIONS:

Knowledge and application of basic theories and principles of counseling, case management, victim assessment, intervention and therapy, indicators of physical and emotional risk, and intervention techniques and resources.

Knowledge of Indian communities and their organizational structure.

Must possess good computer skills, Internet familiarity desired.

Ability to develop positive effective working relationships; anticipate consequences of decisions; apply professional code of ethics to practical situations; listen perceptively and convey understanding; respond effectively to hostility and resistance; establish rapport with clients and staff, maintain effective working relationships with a diverse group of agency personnel, tribal officials and the community; make effective oral presentations; write effective clinical and administrative documents; design and implement effective individual, family, and/or group clinical interventions; match client needs to community resources; accurately assess client status and risk.

Must favorably pass a thorough background investigation.

Must possess a valid driver's license, reliable transportation be able to travel as required.

REQUIRED EDUCATION AND EXPERIENCE:

Bachelor's Degree in Social Work, Psychology, Counseling, Family Therapy or a field related to the work OR a combination of education and work experience that would demonstrate ability to provide required services. Previous experience working with victims of domestic violence, child victimization, or Native American communities preferred.

TO APPLY: Applications may be obtained from the Human Resources Office at the Tribal Administrative Building in Nixon, Nevada; by writing to the Pyramid Lake Paiute Tribe at P.O. Box 256, Nixon, NV 89424; or by calling the Human Resources Office at (775) 574-1000, extension 1132/1119/1120. www.plpthumanresources.org and/or hrrecruiter@plpt.nsn.us

The Pyramid Lake Paiute Tribe is a drug free work place. Applicants will be required to undergo drug testing prior to employment and will be subject to further drug and alcohol testing throughout their period of employment. In addition, the Tribe implements a Background Investigation Program in which all employees are subject to a background investigation and favorable suitability determination as a condition of employment.

Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 and 473). However, the Pyramid Lake Paiute Tribe is an Equal Opportunity Employer and all qualified applicants will be considered in accordance with the provisions of Section 703(I) of Title VII of the Civil Rights Act of 1964, amended in 1991. -