

PYRAMID LAKE PAIUTE TRIBE

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**JOB ANNOUNCEMENT**

**COMMUNITY HEALTH NURSE**

Pyramid Lake, NV

\$25.77 - \$27.08 Per Hour, Full-Time

Non-Exempt CL 410, Gr 27, Step 1-3 DOE

**Date Posted: 12/04/2018**

**Date Closed: 12/18/2018**

JA18-086

**DEFINITION:** Perform professional public health nursing services for individuals and families to maintain or increase their level of health in the home or at the clinic through activities of counseling, education and preventative illness promotion. Provide health promotion/disease prevention and community health nursing services based on current community health nursing concepts and standards of practice. Conduct patient education sessions and health screening, monitoring in the home or clinic, and other community setting.

**DUTIES AND RESPONSIBILITIES:**

Make visits for the purpose of case finding, bedside nursing care, family health education; resource coordination; instructing individuals and families in the importance of obtaining and maintaining good health practices and seeking early health care.

Plan, conduct and evaluate a comprehensive community health nursing program and assist the tribal community in planning and evaluating the local health delivery system.

Establish and staff immunization clinics in all communities.

Provide primary care for acute and chronic health problems.

Maintain a focus on disease prevention and maintenance of health through activities of counseling, education, and coordination and advocacy.

Oversee, design and implement training programs for the Community Health Representatives by providing work direction, scheduling, orienting, and answering questions.

Provide primary care for chronic and acute health problems.

Work with patients in the area of communicable disease and provide education on importance of immunizations.

Participate in the development evaluation of quality assurance studies, and other quality monitoring studies as directed.

Maintain accurate patient care records.

Work with Tribal, State and County Health Agencies, Tribal Health Board and other community organizations in planning health related activities and performs other duties as assigned.

### **KNOWLEDGE, SKILLS, ABILITIES:**

Knowledge of and ability to incorporate public health and nursing science in the delivery of care to individuals, families, and community members.

Knowledge of and ability to use public health surveillance/disease investigation methods in community outreach, screening and case finding of communicable and infectious diseases that threaten the health of the community.

Knowledge of all aspects of nursing operations , including computers, office machines and knowledge of Resource Patient Management System (RPMS) , WEB IZ and the Electronic Health Record. (EHR).

Knowledge of current health care industry Privacy Act, HIPAA and security requirements.

Knowledge of a tribal community clinical setting and demonstrate the ability to be sensitive to and work in Native American homes and community.

Skilled in providing care coordination, referral and follow-up to individuals and families who are members of a vulnerable population and/or high-risk groups, while evaluating outcomes, effectiveness of plan and making changes as necessary.

Strong organizational skills, ability to prioritize and organize workload, time, materials, and resources.

Ability to assess the health status of communities and their related determinants of health and illness and skilled at promoting public health interventions at the community level.

Ability to adapt public health nursing care to individuals, families, and groups based on cultural needs and differences.

Ability to communicate effectively in writing, orally, electronically and communications are characterized by critical thinking and complex decision making.

Ability to assess the health literacy of the individuals, families, and groups served.

Ability to be flexible and able to quickly adapt to change.

Self-motivated and able to work both independently and as a member of a team.

A commitment to excellence in public health nursing practices.

### **MINIMUM QUALIFICATIONS:**

Knowledge of principles and practices of nursing as applied to public health practice, preventative medication and sanitation; community aspects of nursing program, including teaching and preventative aspects; child growth and development and procedures involved in promoting maternal and child health; environmental, sociological and psychological problems encountered in carrying on public health nursing programs; current literature and trends in public health nursing.

Ability to: plan, organize and carry out public health nursing activities in assigned areas; work effectively with individuals, and/or families to assist them in satisfactory solutions to health relationships with others;

**MINIMUM QUALIFICATIONS cont.:**

analyze situations accurately and take effective action; speak and write effectively. Demonstrate ability to develop and implement training program.

Must have a valid Nevada Driver's License.

Must favorably pass a thorough background investigation according to Tribal and Federal standards.

**REQUIRED EDUCATION AND EXPERIENCE:**

Graduation from an accredited college or University with a Bachelor's of Science Degree in Nursing. Must possess a current license to practice as a Registered Nurse in the State of Nevada. Prefer at least one year experience in Public Health Nursing.

Must be certified in CPR.

**TO APPLY:** Applications may be obtained from the Human Resources Office at the Tribal Administrative Building in Nixon, Nevada; by writing to the Pyramid Lake Paiute Tribe at PO Box 256, Nixon, NV 89424; or, by calling the Human Resources Office at (775) 574-1000, extension 1119/1120. [www.plphumanresources.org](http://www.plphumanresources.org)

The Pyramid Lake Paiute Tribe is a drug free work place. Applicants will be required to undergo drug testing prior to employment and will be subject to further drug and alcohol testing throughout their period of employment. In addition, the Tribe implements a Background Investigation Program in which all employees are subject to a background investigation and favorable suitability determination as a condition of employment.

*Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 and 473). However, the Pyramid Lake Paiute Tribe is an Equal Opportunity Employer and all qualified applicants will be considered in accordance with the provisions of Section 703(I) of Title VII of the Civil Rights Act of 1964, amended in 1991.*